

COPPAGE JEFFERSON LONSDALE

OBJECTIVE To display my character and qualities in various fields and also my capability for job opportunities in which I may become a valuable asset to that organization or institution.

SKILLS & ABILITIES Customer service skills, computer skills, organizational skills, Disaster Risk Reduction Skills & Management, Climate Change adaptation techniques, language teacher, banking and clerical skills, logistics, discipline and restitution oriented

WORK EXPERIENCE

LANGUAGE TEACHER, BALDWIN LONSDALE MEMORIAL SCHOOL

2019-2020

In 2019, I taught 5 different classes; Year 7 & 9 Anglophone and year 8, 9 & 10 Francophone classes in English. In 2020, I taught years 7, 8, 9 & 10 Francophone classes and also took up the role as the Acting Boarding Master. I was the secretary and enforcer to the Disciplinary Committee during those years. I was also appointed as Chief marker for English as a Foreign language in 2019 and Chief Marker for English in 2020 for the Year 8 National Examinations in Torba.

BRANCH OFFICER, VANUATU RED CROSS SOCIETY

2012-2014

I was employed as a sub-branch officer for the Vanuatu Red Cross Society's branch, Torba office, in 2012 and was promoted to Branch Officer In 2013. I worked under the DRR (Disaster Risk Reduction) project, and enhanced my skills in supervision and administration. In my leadership role, I built a strong working relationship with provincial stakeholders and partners, communities and numerous individuals.

RESORT CHIEF, LE LAGON RESORT

2007-2009

My main roles and responsibilities were focused in ensuring that the guests have an enjoyable stay at the resort and in Vanuatu. This included organizing field trips, coordinating and participating in daily activities, and most of all, providing the best customer care and service that anyone could ask for and be satisfied.

INTERNAL RELIEF OFFICER, WESTPAC BANKING CORPORATION

1999-2002

I was recruited as a teller and was later promoted to Internal Relief Officer working between, Customer Service counters, Tellers' cubicles, the International department, and the Ledgers department processing payments, wages and transactions. In short, I am familiar with the banking system, the process and procedures.

EDUCATION VANUATU INSTITUTE OF TEACHER EDUCATION-PORT VILA-COURSE CERTIFICATE

I attended a year of Primary Teacher Education training in 1998.

MALAPOA COLLEGE-PORT VILA-IGCSE

Completed IGCSE Year 12 courses at Malapoa College.

ST. PATRICK'S COLLEGE- AMBAE- YEAR 10 LEAVING CERTIFICATE

Completed Year Ten Leavers Certificate

ST. THOMAS' PRIMARY SCHOOL –AUCKLAND, NEW ZEALAND

Completed standard 4

COMMUNICATION I am very competent in the English language with an understandable knowledge in French. I possess very good interpersonal and communication skills through written and oral expressions. My computer skills is adequately sufficient in using word, excel, power point, publisher and document writings. I have skills in producing visual aid for use in presentations, flyers, pamphlets or brouchers and for general information.

LEADERSHIP Leadership skills propelling me to be the Secretary, Sola Parish Church Council since 2019, and was nominated and appointed as BLMS School Chairman for 2022. I have assisted the Torba Football Association's Office and also in writing up documents for football in Torba.

REFERENCES MR REYNOLD SURMAT

Secretary General, Torba Provincial Government Council

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MRS OLIVIA KEITH

Principal, Baldwin Lonsdale Memorial School, Sola

Mobile: 5392410 Email: olivia.keith@gmail.com

FR BADLEY HANGO

Parish Rector

Sola Parish

FR MORRIS EDWIN VAES

Vicar General

Diocese of Banks & Torres

OLDFIELD PAULICAP

Chief, Sola Council of Chiefs

Sola