**DAVID TARI**

**CURRICULUM VITAE**

**Beverly Hills Estate, Port Vila**

Advancing a career with acquired skills

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* Administer and provide regular updates on the organization’s website & social media platforms (Facebook & YouTube).
* Compiled and drafted news and press releases for media and also social media platform.
* Contributed to set up Social Media platform with approved guidelines for use.
* Designed branding products including banners, brochures, flyers, signage’s, t-shirts, business cards, calendars, letter heads, email signatures and more with the use of designing software’s like Adobe Photoshop, illustrator and others.
* Attended stakeholder meetings and relevant official activities to perform tasks such as report compilation, minute taking, and discussions.
* Procurement of services ranging from graphics design, video production, signage installment, printing, online streaming, logistics and equipment’s such as new mobile phones for staff, new Cameras for Provincial Skills centers, Teleconferencing facility.
* Provided extra support to Provincial Skills Centers in various capacity such as communication’s, driving, graphics design, and community disaster response and more.
* Participated in targeted client data collection for Monitoring Evaluation and Learning.
* Conducted community consultation and awareness.
* Prepared travel budgets for work trips to outer islands.
* Conducted induction for new staff on communications.
* Participated in intensive strategic planning meetings and have worked with government counterparts to provide support on various levels and in Education, Tourism, Creative Industries, Disability & Inclusion, and Agribusiness.
* Have provided support for Schools Assessment (TC Harold response).
* Represented the organization in media forums and other working groups.
* Familiar with the use of modern MEaL tools such as kobo, Power BI and online Smartsheet including online file transfer tools and video conferencing tools.
* Supported messaging towards mainstreaming Gender Equality, Disability Inclusion and Climate Change resilience.
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| **2019 Feb - Sept****PUBLIC RELATIONS OFFICER: MINISTRY OF INTERNAL AFFAIRS VANUATU*** Drafted news, media releases and other communications documents for mass media consumption.
* Administered the organizations social media page part of which involves responding to client queries.
* Established and maintained working relationship with mainstream media organizations.
* Translated official documents from English to Bislama or vice versa.
* Organized media press conferences.
* Contributed to the communication strategy development for the National Civil Voter Registration campaign (CVR) under the Vanuatu Electoral Environment Project (VEEP).
* Procured successfully radio, and television services for events including text messaging services from mobile companies for awareness purposes.
* Participated in live radio interviews.
* Scripted SMS awareness text messages, including radio awareness messages.
* Participated in three (3) day public affairs training with the 1st Joint Public Affairs Unit under Australian Defense Force (ADF) with focus on, news writing for specific media medium of choice, producing media press releases, photo/video shooting basics, social media content creation and more.
* Participated in a day’s communications officers training with Radio New Zealand’s Sally House, organized by the New Zealand High Commission in Port Vila with particular focus on news writing, how to create and maintain networks, creating and disseminating media press releases and creating social media content.

**2018 (Oct) - 2019 (Feb)****PROJECT SUPPORT OFFICER FOR ASIAN DEVELOPMENT BANK (ADB) TECHNICAL ASSISTANCE, TA REG 9347. FRASER THOMAS PARTNERS CONSULTANCY*** Organized and Schedule meetings as required.
* Organized two (2) major events for High Government delegates and ADB officials including other stakeholders.
* Maintained a manual and digital filing system.
* Establish and maintain working relationships with various project stakeholders.
* Conducted community consultation and awareness.
* Organized and participated in focus group discussions.
* Took consultation meeting minutes for institutional record.
* Document translation.
* Arranged to cater for local logistical needs when they arise especially with transportation services

**2018 Feb – May****PROGRAM PRODUCER/ RADIO PRESENTER. RADIO VANUATU, VBTC*** Attended one week of content creation training organized by VBTC
* Produced and presented the daily, highly interactive Radio Vanuatu “Yumi Storian” afternoon program which is has been and is still running from 2:00 PM to 5PM weekdays on Radio Vanuatu.
* Outdoor coverage of live events.
* Produced weekly radio programs with the use of audio editing software, adobe audition.
* Led panel discussions on VBTC’s Television Programs when requested with outstanding performance feedback.

**2017 (Short Term)**C0-HOSTED THE VAN2017 MINI GAMES, INTERNATIONAL BROADCASTING COOPERATION (IBC) /VAN2017* Co-hosted the Van2017 Pacific Mini games on live television, for world viewers and various television and internet streaming platforms. Obtained a reference from IBC producer, Babara Mitchell.

2015-2016 radio announcer/program Producer/ presenter, PARADISE fm 98, VBTC* Produced and presented the daily “AELAN Taem” FM radio program on Paradise FM which was on air from 2015-2017, weekdays Mondays – Fridays, 12:30 pm – 4:00 pm.
* Produced weekly radio programs with the use of audio editing software, adobe audition.
* Arranged and conducted live interviews in-studio and pre-recorded outdoors interviews.
* Scripted advertisements as per client requests.
* Done voice overs for scripted advertisements when requested.
* Led discussions with panelists on panel discussion with appearances on VBTC’s television programs when requested upon by the then VBTC management.
* Contributed content for the Paradise FM social/digital media platform.
* Attended a three-week digital media symposium in Shanghai China hosted by the Shanghai Media Group (SMG).

2014 – 2015radio announcer/program presenter, 96 buzz fm* Hosted a daily English radio program 10:00 am -2:00 pm weekdays from Monday to Fridays.
* Arranged and conducted extensive live, in- studio and outdoor live and pre-recorded interviews, some with very prominent figures.
* Hosted an education program targeted at a wide range of audience from high school to senior level education students, highlighting rapid information technology integration and its benefits to learning placing an emphasis on how to tackle issues arising due to the rapid influx of ICT’s in Vanuatu.
* Wrote and compiled short news for the station’s news programs.
* Read news for the station’s English hourly news.
* Produced weekly radio programs with the aid of Audio software like the Adobe Audition series.
* Contributed content for the 96 Buzz FM’s social media platforms, such as photos and supporting articles.

2013 – 2014TOUR GUIDE, VANUATU ECO TOURS* Provided informative tour guiding service and have got positive reviews made by guests on [www.tripadvisor.com](http://www.tripadvisor.com). Tour provides a range of services from kayaking, bush trekking, cycling and waterfall tours.

2002pacific senior secondary certificate, aore adventist academyWith remarkable results in English.2005 Advanced diploma in theoloy, FULton collegeDiploma in Theology course also covers Research writing skills, Computer Skills, Information Technology introduction, and Applied Developmental Psychology which may be relevant skills I can deliver on in this line of work.**­­­­­­­**SKILLS

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| * Good English articulation.
* Video Production skills.
* Exceptional typing skills.
* Driving Skills
* Minute taking
* Photography
* Networking
* Communication Skills

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* Ethical
* Efficient Computer and basic IT Skills.
* Strong Interpersonal skills.
* Report compilation
* Presentation /Training Skills
* Strong Analytical thinker

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| * Traveling
* Social work
* Cultural exchange

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* Educational/Documentary films
* Music
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REFEREESFremden YanhambathDirector Vanuatu Skills Partnershipfremden@vanuatutvet.org.vu Ms. Cherol Ala IANNA Director GeneralMinistry of Internal Affairscalaianna@vanuatu.gov.vuMr. Stephen EagleDirectorFraser Thomas Partnersseagle@fraserthomas.com Ms. Kizzy KalsakauStation Supervisor96 Buzz FMKizzykalsakau@gmail.com  |