ANOLYN TIAS

Public Administration Management and Politics.

PROFILE

An honest and hardworking individual with leadership and organisational skills for building a better society.

DATE AND PLACE OF BIRTH

7 August 1994 | Vanuatu

CONTACT

Mobile:

(678) 5033159

(678) 7313864

E- mail:

Mweililiu073@gmail.com

HOBBIES

Listening to religious music

Listening to motivational stories

INTEREST

International relations

Human Rights

Administrative Management

REFREES

Sandra Tarte

School of Governance| USP

Contact: (679) 3232382

E-mail: prashila.narayan@usp.ac.f

Maree Faerua Kiel

Human Resource Manager| Warwick Le Lagon

Contact: (678) 22313

E- mail: mkiel@warwickhotels.com

Lorenzo Raplili

Vanuatu Penama Student Association President| Laucala

E- mail: Lorenzoraplili@gmial.com

EDUCATION

Bachelor of Arts (Public Administration Management and Politics)

University of the South Pacific (USP)

01/2014 - 12/2020

WORK EXPERIENCE

English Foundation Tutor

Tebakor College

03/ 2021 - Current

Achievement Task

Delivering USP English Foundation program to students, assisting students with assignments.

Administrative Assistant

Warwick Le Lagon

07/2016 - 11/2017

<u>Achievement Task</u>

Reporting maintenance issues, ensuring the availability of maintenance tools and equipment in stock. Preparing monthly report.

SKILLS

Report skills, Verbal and written communication skills, Public speaking, Leadership and Team work.

LANGUAGE

English

Full professional proficiency

Bislama

Full professional proficiency

French

Elementary proficiency

Raga (My dialect)

Full professional proficiency