**CURRICULUM VITAE**

**Personal Information**

**First Name**: Jineth

**Surname**: Bani

**Date of Birth**: 28/09/1996

**Home Island**: Santo

**Residential Address**: Pango Village

**Current Address**: c/0 Sally Carlo PMB 1234

**Contact:** 5269551/7758058

**Email Address**: jinethbani2019@gmail.com

**Religion:** Presbyterian

**Marital Status**: Not yet Married

**Nationality**: Ni- Vanuatu

**Language**: English & Bislamma

**Hobbies:** Typing& Reading

**WORK EXPERIENCE**

**Date:** August- Dec 2021

**Employer:** Department of Local Authority DLA (Awaiting my Reference)

**Responsibility:** Scanning and Helping with Front Des

**Date:** May- July 2021

**Employer:** Department of Urban Affairs

**Responsibility:** Scanning Document

**Date:** January –May 202o

**Employer:** Ministry of Agriculture Livestock Forestry Fisheries and Biosecurity

**Responsibility:** Secretary

**Date:** 16 April-22 August 2018

**Employer:** Joy Mind (JM) International Ltd

**Responsibility:** Customer service and Cashier

**Date:** Dec 2017- Feb 2018

**Employer;** Ministry of Health

**Responsibility:** Filling Clerk

**Date:** Jan 2016-Dec 2017

**Employer:** Ministry of Health

**Responsibility:** Receptionist

**EDUCATIONAL BACKGROUND**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name, Place & Island of Study** | **Date Begin** | **Date End** | **Qualification** |
| Lakatoro Primary SchoolMalekula | February 2001 | December 2007 | Kinder Garden, Grade 1, 2, 3, 4, 5 & 6 |
| Tautu Center School | February 2008 | December 2009 | Year 7 & 8 |
| Tata Junior Secondary School | February 2010 | December 2011 | Year 9 & 10 |
| Tata Junior Secondary School | February 2012 | December 2012 | Basic Writing Skills Report USP(BWS) |
| Sorovanga Secondary School | February 2013 | December 2014 | Year 11 & 12(VSSC) |
| Onesua Presbyterian College | February 2015 | December 2015 | Year 13 Certificate(SPFSC) |

**REFEREES**

Mr George Taleo

Director General

Ministry of Health

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Miss Angella Tari

General Manger

JM International Ltd

Tel: 5415770

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Mr Moses Jhn Amos

Director General

MALFFB

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Miss Trudy Louvu

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Mrs Meriam David

Administration Officer

Department of Local Authority

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