**ELTON TIMOTHY**

Northern Ward, Ohlen Fresh Wind, Port-Vila  
(+678) 5033190 / 7699247  
ttoton04@gmail.com

|  |
| --- |
| CAREER OBJECTIVE |

A young professional with dynamic knowledge in marine related field with high potential of becoming proficient in this field. Desire to find an internship or f work placement in a local, NGO or a government organization where I can apply the skills and knowledge I have developed through study at the University of the South Pacific and other experiences.

|  |
| --- |
| SUMMARY PROFILE |

* Currently complete a degree Program under the Bachelor of Arts in Marine Management at the University of the South Pacific
* Developed, Organized and Implement Management Strategies for group Project
* Advanced skills with MS Word, Excel, Power Point
* Skilled in analyzing and interpreting information throughout my education
* Experienced in making announcement of task and upcoming events for a small body made up of more than hundred people
* Demonstrate strength in verbal communication skills demonstrated through presentation roles and high grades in written reports
* Experience in teamwork and leadership
* Have strength in critical thinking, decision making and problem-solving
* Outgoing, friendly person with the ability to collaborate and achieve results with people at all levels and from diverse backgrounds
* High desire to become proactive and to create positive experience for others

|  |
| --- |
| EDUCATIONAL BACKGROUND |

January 2018 – December 2020 **Bachelor of Arts (Marine Management)**  
 University of the South Pacific

|  |
| --- |
| TRAINING |

May 7 2021 **Data Analytics for M&E using Microsoft Excel** Data for Development (online meetup season)

May 17 2021 **Basic of GIS using KoBo Toolbox and QGIS** Data for Development (online meetup season)

|  |
| --- |
| VOLUNTEERING |

October 2018 – October 2019 **Public Relation Officer**  
 Malampa Student Association

* Design and maintained social media page
* Communicate important information to every student via social media

October 2019 **Environment Welfare and Cleanup Campaign**   
 USP Student Association

* Picking up plastics
* Planting mangroves

September 2019 **Climate change Campaign** USP Student Association

* Mangrove planting

September 2017 **Volunteer in HFC (Hydrofluorocarbons) survey**  
 Department of Environmental Protection and Conversation

* Collect data on different types of gases emitted by different icebox and air conditioner around Port-Vila

|  |
| --- |
| INTEREST |

Meeting new people – customers, stakeholders, friends, clients  
Sports – Soccer, long distance walk, running  
Reading – story books   
Music – Playing guitar and singing  
Helping others