**CURRICULUM VITAE**

Name: Reshma

Middle Name: Indiana

Sur Name: Avok

Age: 35

Date of Birth: 23 October 1985

Marital Status: Separate

Religion: Apostolic Life Ministry

**Educational Background**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Institution  | Major  | From  | To  | Certificate  |
| Emalus Campus | Politics /History/ communication and Language | 2004 |  |   |
|  Chamber of Commerce  | First step to Business | 1June  | 5th June | Certificate of Achievements |
| Edwards Computer | Special package |  |  |  |

**Working experience**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Organization  | Position  | From  | To  | Reason for leaving |
| Vansec House | Assistant Administration | 31st March | 6th June | Attachment  |
| VNSO | Data Entry | 1st November | 30th November 2o16 | Contract  |
| Melanesian Hotel  | Front Desk  | 08 September | 14th November 2008 | Attachment  |
| Ministry of Justice | Assistant Administration | 21st January  | 4th February 2020 | Attachment  |

**Hobbies**

In my spare time I love to read books, cooking, listening to music and socialized with friends.