

Curriculum Vatae

PERSONAL INFORMATION

Name: Melisa George
Date of Birth: 10-12-2000
Address: Freswota 4 Area
Port Vila Vanuatu
Mobile: +678 7357803/+678 5555242
Email: melisageorge21@gmail.com
Nationality: Ni-Vanuatu

PROFILE

I am a 21 year old female intending to continue my development in any opportunity given within your organization. I think in terms of results and objectives, I am enthusiastic, and I work with decisiveness and conviction. I have a proactive attitude and find positive ways to stimulate and engage with people.

EDUCATION

2021	Nat. Secretariat. Services – Certificate of Organization and Management Training.
	Youth Challenge Vanuatu – Certificate of Completion on Money Minded
2020	Central Secondary School – South Pacific Form Seven (Year 13) Certificate
2017-2018	Central Secondary School – Vanuatu Secondary School (Year 12) Certificate
2015-2016	Central Secondary School – Year 10 Certificate
2005- 2014	Vila East Primary School – Year 8 Certificate

Personal Qualities

- Dependable and efficient
- Mature and positive attitude

- A good sense of social interaction
- Trustworthy
- Fast Learner

Skills

- Good communication skills
- Good Time management Skills
- Supportive Team worker
- Good Knowledge on Microsoft Word and Excel

Hobbies

- Reading
- Playing Netball
- Cooking and Baking
- Listening to music
- Decorating