**PERSONAL DETAILS**

NAME: ALINA SAUL

ADDRESS: COMPUTER WORLD  
 PO BOX 3235  
 PORT VILA

MOBILE: 7696250/5117994

GENDER: FEMALE

MARITIAL STATUS: MARRIED

NATIONALITY: NI-VANUATU

DATE OF BIRTH: 15th JANUARY 1995

**EMPLOYMENT OBJECTIVES**

As someone who is an experienced Thai Restaurant and P & O Cruise Ship worker, a Sales Assistant at Computer World & a well achieved educated individual with valued Educational Qualifications, I am willing to apply these skills in a challenging environment. I have well developed communication (both oral & written) skills. These together with my out-going personality and mature attitudes will ensure benefits for your workplace. I strive to produce work of high standard and I am a quick learner who enjoys working as a team as well as on my own.

WORK EXPERIENCE

November 2012- December 2013 Employed by Thai Restaurant doing Multi-Tasks Jobs

**Restaurant Worker**   
 - Set up the restaurants customers tables  
 - Get orders from customers by their reserved tables  
 - Receiving the food payments as a cashier from the  
 customers  
 - Do the washing of the restaurants food utensils  
 after every busy meal

April 25th 2017- August 2017 **Pacific Aria Assistant Buffet (P & O Cruise Ship)** - Preparing food menu’s  
 - Detailing ingredients of a menu to tourists  
 - Giving entertainments or socializing with tourists when  
 not busy  
 - Helping tourists clear up their tables when not too busy  
 - Doing cleanings after every meal and being ready for  
 next meals

August 2017- 21st October 2017 **Promoted to Buffet Steward (Pacific Aria Cruise Ship)** - Working in the Bakery section  
 - Working in the chips section  
 - Working in the Grill section( Pizza)  
 - Working in the Cake section  
 - Giving entertainments or socializing with tourists when  
 not busy  
 - Helping tourists clear up their tables when not too busy  
 - Doing cleanings after every meals and being ready for  
 next meals  
 - Contract in Pacific Aria completed and now decided to   
 on land with spouse

July 2019 - 2022 **Computer World**  - Started working for Computer World and currently  
 employed by Computer World as a Sales Assistant

**EDUCATION BACKGROUND**

22nd February 2022 Completed the Accounting & Finance in Business & Management  
 International Diploma with the Cambridge International College

2019 Completed the 2 months Business Administration Certificate 1 at the  
 Vanuatu Institute of Technology

23rd October 2017 Completed the Carnival Code of Business Conduct and Ethics

23rd July 2017 Awarded Certificate of Attendance PROUD TO PROGRESS PACIFIC ARIA

3rd May 2017 Awarded Certificate of Proficiency in Security Awareness

28th April 2017 Awarded certificate of CREW SAFETY AWARENESS

28th April 2017 Awarded Certificate of NOROVIRUS

28TH April 2017 Awarded Certificate of CHEMICAL SAFETY

25th April 2017 Awarded Certificate of LIFTING CARRYING AND MOVING SAFELY

24th April 2017 Completed the Security Awareness Training

2015 Undertook Preliminary Science Courses at the University of the South  
 Pacific Emalus Campus in Port Vila.

January- September 2013 Half-completed my year 12 level at Tebakor College due to lack of school   
 fees.

2011- 2012 Completed year 10 and 11 level at Tebakor College.

2010 Completed year 9 level at South Malekula Secondary School.

2008- 2009 Completed year 7 and 8 level at Benbon Secondary School (South Coast  
 Malekula).

2007 Completed Class 6 level at Freshwota Primary School.

2005-2006 Completed Class 4 and 5 level at Aulua Primary School. (Malekula)

2003- 2004 Completed Class 2 and 3 level at Ahkam Primary School. (South  
 Coast Malekula)

2001-2002 Completed Kindergarten School and Class 1 level at Port Vato Primary  
 School. (West Ambrym)