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|  | **Desina Woi****Bladinir Estate, Port Vila****Phone: 7316896/5033184****E-mail: desinatarijo@gmail.com** |

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|  | Objectives* As young woman, my interest is to find a suitable carrier, and also be part of any convenience sector and to help myself, community, society and the nation as a whole.

ProfileI am an undergraduate student at the University of the South Pacific (USP) about to graduate with a Bachelor of degree in Tourism Management, Management and Public Admin. I am a very well organized person and hard working. Also a punctual person who has good communication skills  and a good team player who is  devoted in any carrier that I will persuade in the near future. I have built up my professionalism throughout my study at the University.SkillsThese are the skill i have gained throughout my three years of study • I am a resilient person and strategic thinker • I am a critical and ethical thinker and also a person willing to learn from others. •   The ability to work and integrate with teams, leading, sharing ideas, identifying and solving problems, setting and achieving goals. • Ability to work hard and get work done according to the time scale and also follow the rules and instructions given. • Ability to adapt in whatever environmental situations, since we are living in a changing world. I also believe my strongest assets are my strong interpersonal skills which are honesty, self-discipline, reliability, trustworthiness, and respect for others, adaptability, perseverance and the desire to learn from experience personal to develop the highest standard possible.EmploymentEnumerator, Volunteer, **Save The Children,** ( May 24- June 11, 2021)Under the Safe School Program & First 1000 days Program.* Data Collection
* Communication Skills
* Locate Sample Members
* Household Survey
* Conduct Interviews with respondents
* Record responses as instructed
* Comply with the requirements necessary for conducting a successful interview

Part- Time Admin support, **Sky Consulting** ( April 20- May 20, 2021)* Receive and respond to emails
* Answering Calls and Returning Clients calls
* Maintain communications with sky consulting Clients
* Organize logistics for Sky Consulting enumerators and consultants
* Prepare invoice and submit to Sky consultant clients

**Secretary Voluntary (September 2020 –December 2020)****Japan Pacific Alumni Association*** Schedule for meetings and arrange for venues
* Take meeting minuets and report to the Executive Members
* Writing reports on whatever activities done by the association
* Help out with the activities or events host by the association

**Education**Bachelor Degree, ( Incomplete)……………………………………………………………….2021University of the South pacificSouth Pacific Form Seven Certificate …………………………………………………………2013Matevulu College, Luganville, SantoPacific Senior Secondary Certificate ……………………………………………………….....2012Matevulu College, Luganville, SantoJunior Secondary School Certificate………………………………………………………….. 2010AmbaeBulu Junior Secondary School, Ambae**Achievements**JENESYS Certificate of Participation ………………………………………………………….2020SuvaJENESYS Certificate of Recognition for Best Report………………………………………..2019SuvaBasic First Aid Certificate ….…………………………………………………………………..2019Suva**Referees**Ms. Elisha BanoThe University of The South pacificTel: (679) 323 1842Email: elisha.bano@usp.ac.fjMs. Neneth GaraeSky ConsultingMobile: 7114416Email. Skyconsulting2@gamil.comMarie KeiruanData Collection Team LeadPMER OfficerVanuatu Red Cross SocietyTel: 5431678Email: pmer.officer@redcrossvanuatu.comShantony MoliSave the ChildrenSafe school Program ManagerTel: 5447215Email: shantony.moli@savethechildren.org.au. |